

Phil Norrey
Chief Executive

To: The Chair and Members of the
West Devon Highways and
Traffic Orders Committee

County Hall
Topsham Road
Exeter
Devon
EX2 4QD

(See below)

Your ref :
Our ref :

Date : 28 October 2019
Please ask for : Gerry Rufolo 01392 382299

Email: gerry.rufolo@devon.gov.uk

WEST DEVON HIGHWAYS AND TRAFFIC ORDERS COMMITTEE

Tuesday, 5th November, 2019

A meeting of the West Devon Highways and Traffic Orders Committee is to be held on the above date at 10.30 am at Tavistock, Kilworthy Park Council Offices to consider the following matters.

P NORREY
Chief Executive

AGENDA

PART 1 OPEN COMMITTEE

- 1 Apologies for Absence
- 2 Minutes (Pages 1 - 4)
Minutes of the meeting held on 29 July 2019, (attached).
- 3 Items Requiring Urgent Attention
Items which in the opinion of the Chairman should be considered at the meeting as matters of urgency.
- 4 Highways Permit Scheme (Pages 5 - 20)
Presentation by the Chief Officer for Highways, Infrastructure Development and Waste, attached.

Electoral Divisions(s): All Divisions

MATTERS FOR DECISION

5 Petition calling for a speed limit on the B3215 between Sampford Station and the Countryman
(In accordance with Standing Order 23(2) Councillor McInnes has requested that the Committee consider this matter)

6 Petitions/Parking Policy and Review
[An item to be taken under s18 of the Traffic Management Act 2004 relating to any reviews of parking policy sought in line with the Council's Petition Scheme (<https://new.devon.gov.uk/democracy/guide/constitutionparts2-4/part-4-section-7-petition-scheme/>).

MATTERS FOR INFORMATION

7 Actions Taken Under Delegated Powers (Pages 21 - 22)
Report of the Chief Officer, Highways, Infrastructure Development and Waste (HIW/19/82), attached

Electoral Divisions(s): Okehampton Rural; Tavistock

8 Dates of Future Meeting
The Committee dates are as follows

4 March (Okehampton), 20 July (Tavistock) and 27 October 2020 (Okehampton), and 22 March 2021 (Tavistock).

Meetings will start at 10.30 am and alternate between Kilworthy House, Tavistock and Town Council Offices, Okehampton.

PART II - ITEMS WHICH IN THE OPINION OF THE CHAIRMAN MAY BE TAKEN IN THE ABSENCE OF THE PRESS AND PUBLIC

Nil

Part II Reports
<i>Members are reminded that Part II reports contain exempt information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s).</i>
<i>Members are also reminded of the need to dispose of such reports carefully and are therefore invited to return them to the Democratic Services Officer at the conclusion of the meeting for disposal.</i>
Agenda Items and Attendance of District & Town/Parish Councillors
<i>Under the provisions of Standing Order 23, any member of the HATOC (including the District Council representatives) may put an item on the Agenda for the HATOC relevant to the functions of the Committee, subject to them giving notice in writing to the Chief Executive of the matter to be discussed by 9.00am on the eighth working day before the meeting.</i>
<i>Any member of the District Council for the area covered by the HATOC who is not a member of the Committee, or a Town or Parish Councillor within the area covered by the HATOC, may, after giving 24 hours' notice in writing to the Chief Executive, attend and speak to any item on the Agenda with the consent of the Committee.</i>
<i>For further information please contact Gerry Rufolo on 01392 382299.</i>

MembershipCounty Councillors

Councillors P Sanders (Chair), K Ball, J McInnes and D Sellis

West Devon Borough Council

Councillors T Leech and T Southcott

DALC

Councillor J Goffey

Declaration of Interests

Members are reminded that they must declare any interest they may have in any item to be considered at this meeting, prior to any discussion taking place on that item.

Access to Information

Any person wishing to inspect any minutes, reports or lists of background papers relating to any item on this agenda should contact Gerry Rufolo on 01392 382299. Agenda and minutes of the Committee are published on the Council's Website and can also be accessed via the Modern.Gov app, available from the usual stores.

Webcasting, Recording or Reporting of Meetings and Proceedings

The proceedings of this meeting may be recorded for broadcasting live on the internet via the 'Democracy Centre' on the County Council's website. The whole of the meeting may be broadcast apart from any confidential items which may need to be considered in the absence of the press and public. For more information go to: <http://www.devoncc.public-i.tv/core/>

In addition, anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chair. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chair or the Democratic Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use Facebook and Twitter or other forms of social media to report on proceedings at this meeting. An open, publicly available Wi-Fi network (i.e. DCC) is normally available for meetings held in the Committee Suite at County Hall. For information on Wi-Fi availability at other locations, please contact the Officer identified above.

Public Participation

Any member of the public resident in the administrative area of the County of Devon may make a presentation on any proposed traffic order being considered by the Committee. Any request to make a presentation must be given to the Chief Executive's Directorate, County Hall, Exeter by 12 noon on the fourth working day before the relevant meeting. The name of the person making the presentation will be recorded in the minutes.

For further information please contact Gerry Rufolo on 01392 382299.

Emergencies

In the event of the fire alarm sounding leave the building immediately by the nearest available exit, following the fire exit signs. If doors fail to unlock press the Green break glass next to the door. Do not stop to collect personal belongings, do not use the lifts, do not re-enter the building until told to do so.

Mobile Phones

Please switch off all mobile phones before entering the Committee Room or Council Chamber

If you need a copy of this Agenda and/or a Report in another format (e.g. large print, audio tape, Braille or other languages), please contact the Information Centre on 01392 380101 or email to: centre@devon.gov.uk or write to the Democratic and Scrutiny Secretariat at County Hall, Exeter, EX2 4QD.



Induction loop system available

WEST DEVON HIGHWAYS AND TRAFFIC ORDERS COMMITTEE

29 July 2019

Present:-

Devon County Council:-

Councillors P Sanders (Chair), K Ball, J McInnes and D Sellis

West Devon Borough Council

Councillors T Leech and T Southcott

Apologies:-

Councillor G Hill

* **45** **Election of Chair and Vice Chair**

RESOLVED that Councillors Sanders be elected Chair and Councillor Ball be elected Vice Chair for the ensuing year.

* **46** **Minutes**

RESOLVED that the Minutes of the Meeting held on 16 July 2019 be signed as a correct record.

Arising on Minute 43 Whitchurch Road members noted the actions would be progressed, and that speed data used during the SCARF process would be checked by the Officers and, as indicated in the minute, new village signing would be arranged and the effect on driver behaviour would also be monitored.

* **47** **Items Requiring Urgent Attention**

No item was raised as a matter of urgency

* **48** **South Zeal Waiting Restriction Proposals (Minute 42)**

(Councillor T Leech declared a Personal Interest in this matter by virtue of a family member residing near the location of a proposed restriction).

(Mr S Powell and Mr I Crawford attended and spoke in accordance with the Public Participation Scheme objecting to the proposals for additional parking restrictions relating to, inter alia, the limited on and off street parking available, the impact on local business and the likely difficulties in obtaining planning permission for additional parking to the rear of a local business (Oxenham Arms Hotel) based on Highway Authority considerations, the need for additional off-street car parking; alleged inaccurate and misleading information from the South Tawton Parish Council; and the likely impact on speed with the imposition of additional parking restrictions).

(Councillor A Sampson (South Tawton Parish Council) attended in accordance with Standing Order 25 (2) and spoke to this item in support of the proposals for additional parking restrictions referring to the status of the recreational ground parking area, long-term and current access difficulties for emergency, public service and other larger vehicles through the Village; and the neutral impact on speed with the proposed additional restrictions).

The Committee considered the Report of the Chief Officer of Highways, Infrastructure Development and Waste (HIW/19/70) on clarification of the available parking stock following the decision of the Committee at its last meeting on 22 March 2019 to implement proposals

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as previously advertised. One of the documents which had been presented to the meeting on 22 March 2019 had had the potential to mislead (for reference "South Zeal Parking"), providing a false impression of available parking stock by not omitting areas where parking would never be permitted i.e. where parking would block pedestrian access to homes and areas where access to garages and off street parking would prevent any on street parking.

The Report therefore asked Members to reconsider the proposals based upon the updated data relating to observed parking behaviour rather than an assessment of total potential parking stock.

The Committee also considered written representations/diagrams (circulated at the meeting) from Mr S Powell.

Observations of parking behaviour had been made during site visits conducted on Thursday 28th February 2019, and Monday 4th March 2019. A further site visit had also been conducted on Tuesday, 9th July 2019.

During site visits it had been observed that between 3 and 9 vehicles had been parked in areas covered by the proposed restrictions. A summary of observed parking behaviour was attached in Appendix B of the Report.

Members agreed any decision to progress with all, or part, of the advertised Order should consider displacement from these areas and the effect on the overall parking stock.

It was **MOVED** by Councillor McInnes, **SECONDED** by Councillor Ball and

RESOLVED

(a) that the content of this report be noted; and

(b) that, taking into account information provided in this Report, the decision by the Committee made on 22nd March 2019 (Minute 42) 'to implement the proposals as advertised' be confirmed.

[N.B In accordance with Standing Order 32(4) Councillor Leech requested that his vote against the decision made be recorded]

* 49 **Highway Asset Management/Doing What Matters**

The Chief Officer for Highways, Infrastructure Development and Waste gave a presentation (attached) covering: the Annual Programme for 2019-20 (Capital Works); Design/Delivery; Cyclical Works Programmes; and Doing What Matters.

Doing What Matters was a different approach from a largely data led process to a more stream-lined pragmatic system-thinking approach for highways maintenance. A Programme Lead and dedicated officers had been established with an external consultant and involving the Council's contractor covering the two divisions of Hatherleigh and Chagford; and Torrington to test the new approach working with local communities, and councils, local Neighbourhood Officers and Members using their combined knowledge in identifying local priorities and issues. This was an open process and an evidence base would be built to establish efficacy and best use of limited resources. If successful, the pilot would be rolled out to other areas.

The Members welcomed the approach with an emphasis on local member and neighbourhood highways officer input. Updates on the pilot project would be made to future meetings of the Committee.

* 50 **Annual Review of Waiting Restrictions**

The Committee considered the Report of the Chief Officer for Highways, Infrastructure Development and Waste (HIW/19/69) on agreed proposals which had now been advertised (summarised in Appendix I) and the responses to one of the proposals (Old Exeter Road, Tavistock) and the County Council's response as shown in Appendix II to the Report.

It was **MOVED** by Councillor Sellis, **SECONDED** by Councillor Sanders and

RESOLVED

(a) that the work on the annual waiting restrictions programme process for 2019/2020 be noted; and

(b) that recommendation contained in Appendix II to the Report relating to Old Exeter Road, Tavistock, be approved.

* **51** **Proposed Waiting Restrictions - Drake Villas, Tavistock**

The Committee considered the Report of the Chief Officer for Highways, Infrastructure Development and Waste (HIW/19/71) on proposed changes to the existing waiting restrictions at this location as a result of development proposals; and on the outcome of a statutory consultation for the traffic regulation order and responses received. A summary of the comments submitted, and the County Council's response was detailed in Appendix II. The Report also outlined the options available.

It was **MOVED** by Councillor Sellis, **SECONDED** by Councillor Sanders and

RESOLVED that the implementation of the Traffic Regulation Order as advertised, be approved.

* **52** **Petitions/Parking Policy and Review**

No petition for a parking review from a member of the public relating to West Devon had been received.

* **53** **Dates of Meetings**

5 November 2019 (Tavistock) and 4 March 2020 (Okehampton).

***DENOTES DELEGATED MATTER WITH POWER TO ACT**

The Meeting started at 10.30 am and finished at 12.40 pm

Highways Permit Scheme

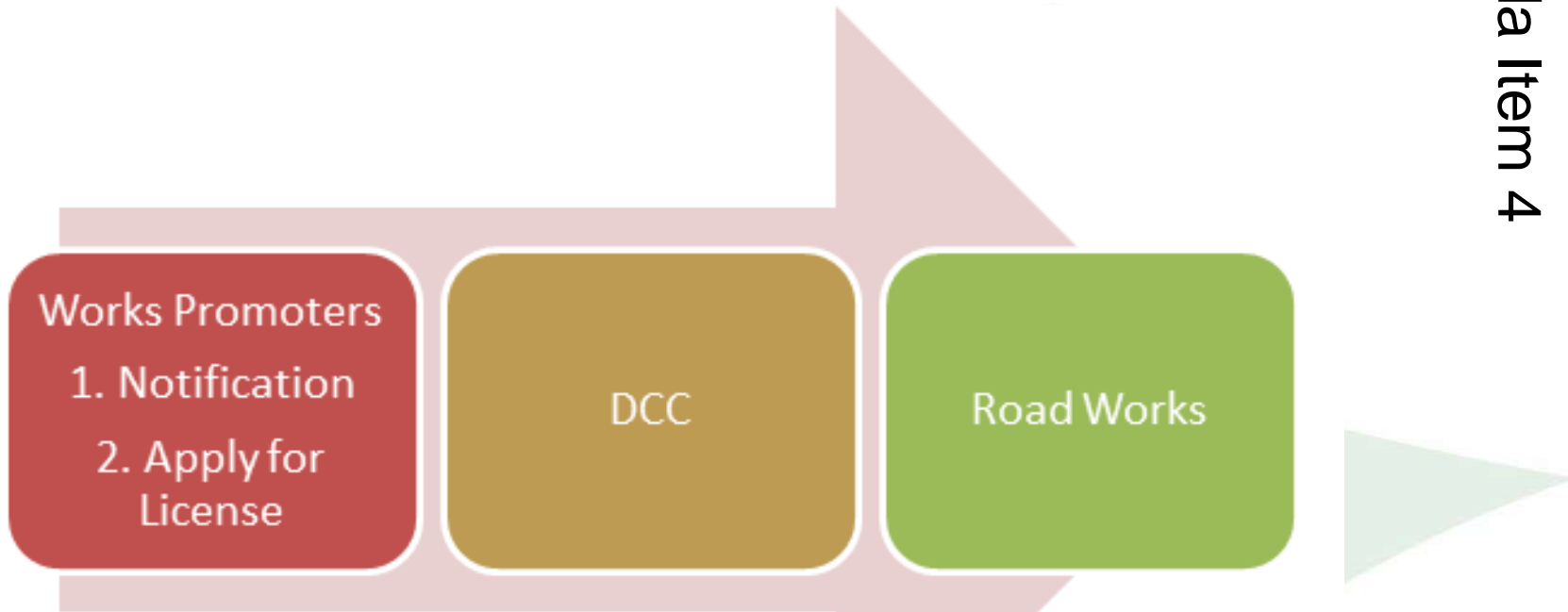
*Dan Trump,
Assistant Project Manager
Devon Permit Scheme*

In 2018, Cabinet approved Devon County Council to undertake consultation on a Streetworks Permit Scheme.

Last week Cabinet approved the implementation of the Permit Scheme

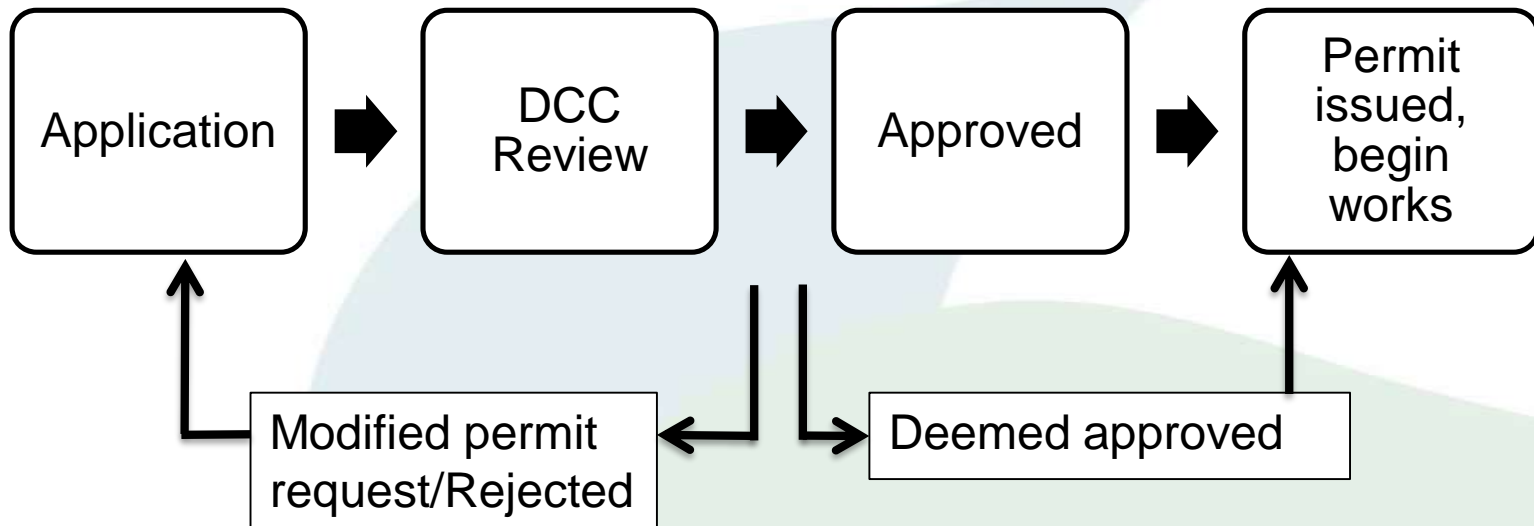
What is a Streetworks Permit Scheme?

Current Noticing System



There is currently no approval required from Devon CC

What will Change with Permits?



- All permits received where DCC do not respond will be deemed to be approved.
- All Permits are subject to a fee

Permits vs Noticing – Why Change?

Poorly Planned Roadworks

- Delay & Disruption
- Additional Costs
- Environmental Impacts
- Noise
- Public Image

DCC has a statutory duty to coordinate works and reduce disruption.

Permits vs Noticing – Why Change?

- Supports DCC in their legal duties
- Self-financing scheme
- Offers parity for own works
- Ability to place permit conditions
- Encourages positive behaviours
 - i.e. discount incentives

Permits vs Noticing – Why Change?

And finally.....

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DfT have required all local authorities to strongly consider introducing a scheme in operation by April 2020.

Project Timeline

Informal
Consultation
May-Jul 2019

Software
Testing
Aug-Oct 2019

Formal
Consultation
(TRO)
Oct-Nov 2019

Go Live
Mar 2020

What is the Scope?

Phase 1

- March 2020 – All Streets
- All Statutory Undertaker and Devon CC Highway Works

Phase 2

- March 2021
- A full review will be held, considering the introduction of other privately licenced works.

What will be included?

- Breaking up or resurfacing of any street;
- Opening of the carriageway or cycleway of traffic sensitive streets at traffic-sensitive times;
- Use of any form of temporary traffic control as defined in the Code of Practice
- Works that reduce the number of lanes available on a carriageway of three or more lanes;

What will be included?

- Works with Temporary Traffic Regulation Order or notice, or the suspension of pedestrian crossing facilities;
- Works with a reduction in width of the existing carriageway of a traffic-sensitive street at a traffic-sensitive time;
- Bar Holes which are used to detect and monitor gas leaks fall into the registerable category.



Permit Fee discounts proposed to be 30% for one and 50% for two or more.

Permit Conditions

- Date Constraints
- Limits to days/times of day
- Working hours
- Material and Plant Storage
- Road Occupation Dimensions
- Traffic Space Dimensions
- Road Closures
- Light Signals and Shuttle Working
- Traffic Management Changes
- Work Methodology
- Consultation and Publicity
- Environmental

Devon Permit Scheme website



A screenshot of the Devon County Council website's "Works Permit Scheme" page. The page has a teal header with the council's name and logo. Below the header is a navigation menu with links for "Home", "What is a permit scheme?", "Why are we introducing this?", and "Contact us". The main content area is titled "Highways permit scheme consultation" and includes a sub-header "Highways permit scheme consultation" and a paragraph of introductory text. Below this is a list of four items: "Preliminary consultation", "Formal traffic regulation order (TRO) consultation", "Implementation of permit scheme", and "News", each with a right-pointing arrow. At the bottom, there are two boxes: "What is a permit scheme?" and "Why are we introducing this?", each with a brief description of the scheme's purpose.

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www.devon.gov.uk/worksp permit-scheme

Thank you for your time

Questions

Daniel.Trump@devon.gov.uk; 01392 383000

HIW/19/82

West Devon Highways and Traffic Orders Committee
5 November 2019

Actions Taken Under Delegated Powers

Report of the Chief Officer for Highways, Infrastructure Development and Waste

Please note that the following recommendation is subject to consideration and determination by the Committee before taking effect.

Recommendation: It is recommended that the report be noted.

1. Summary

In accordance with Minute *3 of the Meeting of this Committee on 25 July 2003 this report details the actions taken under Delegated Powers since the last meeting and, where appropriate, in consultation with the Chairman and Local Members.

2. Actions on Advertised Traffic Orders

Since the last meeting of this Committee, a number of Traffic Orders and Traffic Schemes have been progressed and where objections have been received, these have been dealt with by a consultation with the Chairman and Local Members. Details of these matters are listed below.

Location	Proposal	Action
Callington Road, Tavistock	To extend the existing 30mph speed limit beyond the Bovis Homes development.	Traffic Regulation Order (TRO) advertised, 2 submissions of support, one from the Town Council. TRO implemented as advertised.
Station Road, Okehampton	Removal of a mandatory disabled parking bay and return to limited waiting.	Traffic regulation order advertised and implemented after consultation with Local County Councillors and HATOC Chair as no objections were received to the removal.

Meg Booth
Chief Officer for Highways, Infrastructure Development and Waste

Electoral Divisions: Tavistock and Okehampton Rural

Local Government Act 1972 - List of Background Papers

Contact for enquiries: Amy Garwood

Tel No: 0345 155 1004

Background Paper

Date

File Ref.

None

ag231019wdh
sc/hq/action under delegated powers
2 hq 251019

